

Big Local - St. Peters and the Moors
Residents' steering group meeting Tuesday 15 October 2013

Notes of the meeting

In attendance:

Paul Channon (Chair) – Local resident
David Manohar – Local resident
Georgina Balfour-Ackroyd – Local resident
Christina Wilkinson – Local resident
Christine Ritter – Gas Green Church
Karen Champion and Kelly Patterson - Cheltenham Borough Homes
Richard Gibson, Cheltenham Borough Council
Margaret Jackson - Big Local Rep
Bernice Thomson – Cheltenham West End Partnership
Emily van der Lely – The Rock

Apologies:

Mary Jennings – Children's Centre
Mike Stanley – The Elms ABCD project

Introduction and background

Paul welcomed everyone to the meeting

Notes from last meetings / residents' open day

Karen circulated the notes of the open day – she will email these round to the steering group and asked everyone on the group to complete their thoughts.

As a reminder, the headings were:

- Making ends meet
- A place you want to live in
- Things to do and places to go for all ages
- Being a good neighbour

Upcoming events

It was agreed that we should attend the following:

CBH tenants festival – Saturday 26th October; 10.30am to 3.00pm at Cheltenham Town Hall.

Prepare for Christmas – Saturday 30 November; 2.00 to 4.00 at the Rock.

Agreed that we need the following for the 26th October:

Newsletter (1) with a summary of the residents' drop-in, contents of the getting started application, photos and details of next meetings. **George agreed to produce a draft of this.**

Map of the area – **Richard to supply**

We can take our own banner

Volunteers - Christina offered to volunteer. But we need more - **Richard to email round.**

For future events, it was agreed that we need a pull-up banner and stickers.

Getting Started Application

David updated the group about negotiations about choosing the locally trusted organisation (LTO).

It was agreed by the group that CBC and CBH would share this; CBC would handle the finance and CBH would handle any employment of staff.

Richard mentioned that staff would only be employed on a sessional basis with a payment of around £10/hour. They would then be expected to manage their own tax and NI payments. CBH can provide some office space at Hesters Way Resource Centre.

It was noted that we might have to be flexible on this amount due to tax considerations. Also, that we might want to encourage local residents to apply (whilst not excluding others from doing so), plus building in capacity to build skills in any workers we hire.

David went onto to talk through the proposals for the getting started funding.

Sessional workers	12,500
Brochures, newsletters, publicity, materials, video	2,000
Small grants fund for quick wins (£300 - £500), area ambassadors to take the lead	3,000
Preparation of Big Local Plan (away day with steering group, residents and stakeholders)	1,500
Miscellaneous expenses	1,000
	20,000

The group agreed these proposals; Margaret, Richard, Caroline and David to prepare the getting started application next week so that CBC/CBH can submit this by Friday 25th.

The group agreed that the away day would be a good idea and this could include inviting other “experts” to provide some inspiration for the big local plan.

It was also agreed that we need to prepare and distribute a second newsletter to all households in the area to update them on work to date, the getting started application and the employment opportunities.

Dates of next meetings

- Tuesday 29th October; 7.00pm to 8.30pm at Gas Green Church – side entrance. This meeting to consider draft job description, small grants, and to review a draft of the household newsletter.
- Tuesday 12th November; 7.00pm to 8.30pm at The Rock to consider how we prepare the Big Local plan