

St Peter's and The Moors Big Local

An inspiring community



Our Big Local plan – what we will do in the next three years

April 2017

Local Trust | Big Local



Summary

Since December 2012, residents of St Peter's and The Moors (SPTM) have been working hard to hear the opinions and needs of their neighbours and community.

SPTM was chosen by Local Trust to receive £1million of Big Lottery Funding via Big Local. Their first plan was published in 2014 and since then they have been delivering a range of projects.

Throughout the past two years SPTM Big Local Partnership have continued to ask the residents for their issues and ideas. For the creation of this plan we looked back at what we have achieved, what we have learnt and the gaps. We have reviewed all consultation and held an event in January to hear if we are moving in the right direction.

We have kept our original vision.

"An inspiring community of supportive neighbours"

To ensure that the projects we deliver will really deliver change we have categorised them against our original four outcomes:

- Residents are supportive neighbours
- Residents are better able to make ends meet
- Our area is cleaner and safer
- There are more things to do and places to go

We have learnt that people want more communication from the Big Local partnership. We need to be more transparent and demonstrate our commitment to building the capacity of our whole community.

Our aspirations for this three-year plan are:

- To demonstrate that we are listening to our fellow residents and responding to their needs
- To build the capacity and skills of our community to help deliver the plan
- To become a partnership that is the voice of the community and supports it to deliver change

For our **next three years** we are hoping to deliver the following projects:

Partnership development – improving our efficiency.

Core costs & communication – a project coordinator and communication plan.

Community café – continue to support and promote.

Be safe: stay safe – addressing the fear of crime.

Community choir – continue to run and promote going forward.

Community buildings – understanding how SPTM Big Local Partnership can best support the community buildings in the area.

Elmfield park residents' group – improve park play/picnic areas.

St Peter's Square residents' group – to improve the park.

Marsh Lane residents' group – to run small scale activities.

Community grants – a community chest, bursary and training funds

Festivals & family fun – providing festivals and subsidised days out.

Youth forum – building the skills and voice of our young people.

Contents

“The following plan is the result of conversations and engagement we had over a period of time and across many community members and local institutions. The Big Local Partnership appointed Sophie Cowdell to facilitate a review of the past two years work and prepare a plan for the next three years which would reflect the aspirations of those who live and work in the St Peter's and the Moors area. Sophie has done an excellent job in preparing a feasible plan, and may we invite the local community, institutions, businesses and other well wishers to join hands to make this place a better place to live and work.”

David Manohar

Chair St Peter's and The Moors Big Local Partnership

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How it all began

SPTM was chosen to receive £1million of Big Local funding in December 2012 by Local Trust. The money is from the Big Lottery Fund and is one of 150 areas across England involved in the scheme.

The money has been allocated to bring together local talent, ambitions, skills and energy from local people, groups and organisations who want to make their area an even better place to live. It's about putting residents in charge and making sure everybody in the Big Local area can input on the plan and decisions.

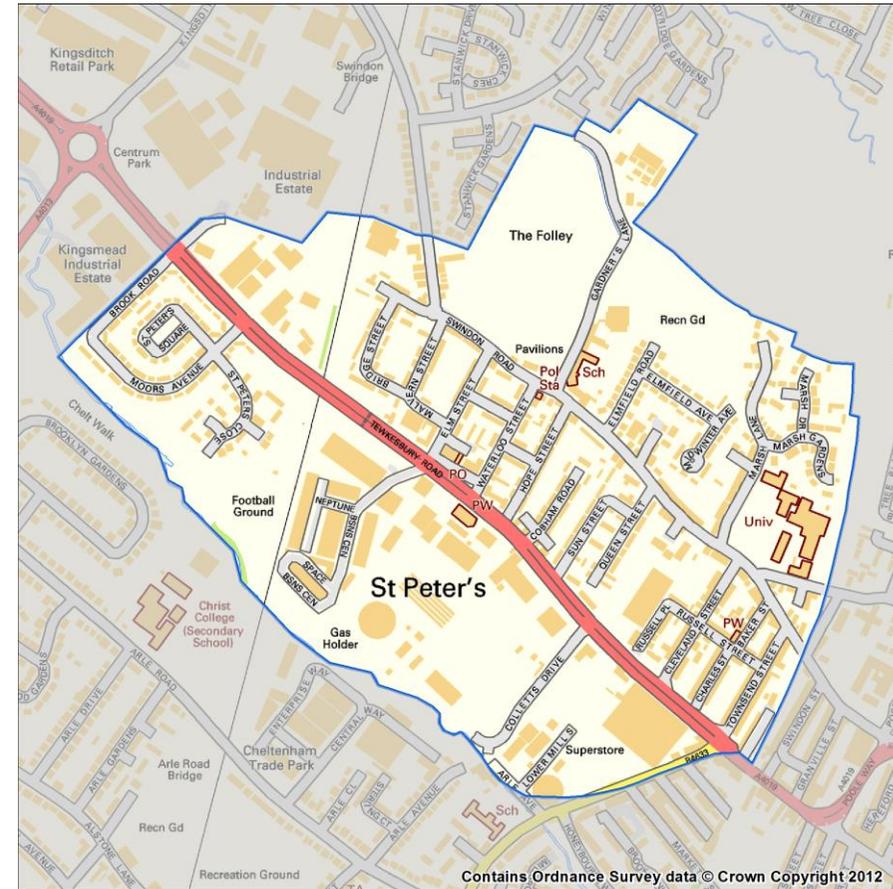
In 2014 we published our first plan, which covered the first two years. This is our second plan and covers the period from Spring 2017 until Spring 2020. Both plans will be available on our website www.sptm.org.uk.

The SPTM Big Local Partnership continues to be responsible for the creation and delivery of the Big Local plan. The partnership currently has 5 community members and 4 members from local organisations. Membership of the partnership will change over time and is reviewed every year.

The Big Local Partnership continues to promote and encourage involvement in Big Local through a variety of different activities and opportunities.

Community members are welcome to join and become involved by contacting our Co-Ordinator on projectcoordinator@sptm.org.uk.

SPTM Big Local Area Boundary



Our Community

SPTM Big Local area is diverse, with residential and commercial areas. We have places to play and green spaces. Cutting through our whole area is the busy Tewkesbury Road. We also have industrial and retail sites for out of town shopping and leisure. The University of Gloucestershire has a campus within the area and we have a primary school and children's centre within the boundary.

People - What the statistics say

To get a picture of the community, small area data from the 2011 Census has been used. This data is weighed to fit the boundaries of the Big Local area. This means that, although this is the most accurate data available, these are estimates and the smaller the numbers, the higher the margin of error. At the time of the Census there were 3208 people living in the area of which 1541 were male and 1668 female.

Work

70% (2579) of residents are aged 16-74. As a proportion of all residents aged 16-74:

- 49% (1251) are working - 33% (844) full time, 12% (307) part time & 4% (100) are self-employed;
- 5% (119) are unemployed; and
- 12% (317) are full time students;
- 34% (893) are economically inactive (not looking for work) - 5% (131) because they are looking after home or family, 7% (170) because they are retired, 15% (397) because they are students, 5% (135) because of long-term sickness or disability and 2% (60) are inactive for other reasons.

Qualifications

2692 residents are aged over 16 of which:

- 23% (626) had no qualifications;
- 11% (302) had a 1-4 GCSEs or equivalent (level 1)
- 13% (359) 5 GCSEs or equivalent qualification (level 2);
- 25% (686) had a 2 or more A-levels or equivalent (level 3);
- 17% (471) had a Bachelor's degree or equivalent, and higher qualifications (level 4);
- 9% (248) other types of qualifications.

More detailed statistics about the people of the SPTM population can be found on our website www.sptm.org.uk .

Indices of Multiple Deprivation (IMD)

Maiden has the most recent figures (2015) but the following comments reflect a wider area than that of Big Local. SPTM Big Local area as a whole suffers from the highest band of deprivation nationally in Crime & Disorder and Education, Skills and Training. More information can be found at <https://inform.gloucestershire.gov.uk/> .

Open space

We have two main areas of open space that is freely available for public use – Elmfield Park and Cheltenham Walk Park. We also have smaller areas of open space, some of which is in the University's ownership.

Community Buildings

SPTM has several community buildings:

- Gas Green Baptist Church and Gas Green Community Centre
- The Rock (including St Peter's Church)
- Saracen's Football Club and Adam and Eve pub are also available

Our work so far

Since our first plan was published we have been continually listening to your ideas and issues and providing the opportunity for all to get involved. We have agreed 10? community chest projects and established new relationships in our community to help us deliver our second plan.

In addition to our £1million, we have also brought in an additional £29,435 to the area through local funding opportunities for the improvement of greenspaces as well as attracting in-kind contributions from Amey Highways, TCV, CBC Park Development, Tesco, Cheltenham Trust and Travis Perkins among others.

So far we have spent just over £80,000.



Examples of how we have spent our money so far



Methods of engagment

To inform this plan we have been asking for your ideas throughout the past two years in the following ways:

- 1,000 conversations
- Event feedback forms
- Big Socials
- Youth survey
- Big Local event in January 2017

Full results are available on request chair@sptm.org.uk

The following remarks are examples of what individual people have said during our consultation since 2014.

Outcome 1: Residents are supportive neighbours

What could be better? You said....

More attention should be paid to the needs of the elderly – tackle isolation.

Need to improve community activity and people coming together to do more and support each other.

There's no sense of community anymore, everyone knew each other when I was young.

What can we do? You said....

Arts and crafts projects – passing on skills

Noticeboards so residents know what is happening in the area.

Befriending and share a meal projects for elderly residents.

Something for kids to do – trips, ice-skating, non-sporty activities.

Provide a 'safe space'.

What we have done....

Community Choir

Music in the Marquee

Car boot sale

What we will do next....

Establish 3 residents' groups

Music Festival

Being Safe: Staying Safe

Outcome 2: Residents are better able to make ends meet

What could be better? You said....

Trying to get a job is hard

Help for people of my generation (18-25 year olds) – we get forgotten.

Advice about benefits.

People need to know how to budget better, especially with universal credit.

Some people don't have access to the internet at home still.

What can we do? You said....

Free internet to benefit unemployed and businesses

Volunteer opportunities for young people

Social enterprise opportunities – arts and crafts, vegetables and planting, jewellery.

Provide opportunities for people to have work experience or apprenticeships.

What we have done....

Investigated a partnership with Gloucestershire Credit Union

Food hampers

Trained our volunteers in the community café

Link with Star People to help with social enterprise

What we will do next...

Community Bursary

Community Training fund

Promote what is already available in terms of budgeting support

Investigate Community WiFi

Outcome 3: Our area is cleaner and safer

What could be better? You said....

Speeding on Swindon Road
Lack of respect for people and their properties
Fly tipping and littering
Anti-social behaviour from non-residents
Safety in the area as a whole
Substance misuse
Play areas

What can we do? You said....

Dog fouling campaign
Neighbourhood Watch
Walking buses to help youngsters get to and from events
More reassurance/engagement from the Police
Better lighting and more bins
Be more vigilant – policing the area a little better

What we have done...

Facilitated the clearance of the old BMX track and Rest Garden
New footpaths in Elmfield Park and the old BMX track
Liaised with Public Health to understand how community support is delivered

What we will do next...

Be Safe: Stay Safe
Safety campaign
2x resident groups to improve parks
Support green space activities in our area

Outcome 4: There are more things to do and places to go

What could be better? You said....

Community spaces
More family fun days
Need more live music events
Things for kids to do
More opportunities to meet our neighbours

What can we do? You said....

Community minibus
Growing project for young people – own a plot of land to plant and grow
Community cinema
Cookery club – different nationalities
Men in sheds, knitting circle, gardening club
After school activities
Functions for elderly residents

What we have done...

Community café
Activate (youth holiday project)
Fun on the Green and Kids Play Activities (with play Rangers)

What we will do next...

Festivals and Family Fun
Youth Forum
Community Buildings
Outdoor Theatre

Our Vision

St Peter's and The Moors - an inspiring community of supportive neighbours

Our Outcomes

Residents are supportive neighbours

Residents are better able to make ends meet

Our area is cleaner and safer

There are more things to do and places to go

Our Aspirations for this plan

To demonstrate that we are listening to our fellow residents and responding to their needs

We realise the importance of regular and clear communication with all groups in our community. We have learnt that to encourage more residents to be involved in the delivery of the plan, we need to demonstrate we are listening to them.

To build the capacity and skills of our community to help deliver the plan

To ensure this plan is led by residents we need to support them to work together and gain the skills and confidence to continue to develop their ideas and deliver them.

To become a partnership that is the voice of the community and supports it to deliver change

We want to be a strong community organisation with effective working relationships that will ensure the following 5 years we can attract further funding and continue to make SPTM an even better place to live.

Our outcomes in more detail

Residents are supportive neighbours

Building our community and sense of pride, this outcome covers increasing community involvement and spirit through events, culture and bringing people together.

Residents are better able to make ends meet

Addressing issues that residents face around welfare, budgeting and loans and finding employment.

Our area is cleaner and safer

Looking at our green spaces and the safety of our community. Also addressing road safety, fear of crime and reporting of crime.

There are more things to do and places to go

This outcome covers community facilities and where people meet. Also addressing barriers to involvement for our residents.

Values

As SPTM Big Local Partnership we have developed our own Terms of Reference and Code of Conduct to ensure that we continue to be resident-led and answerable to the community within which we live or work.

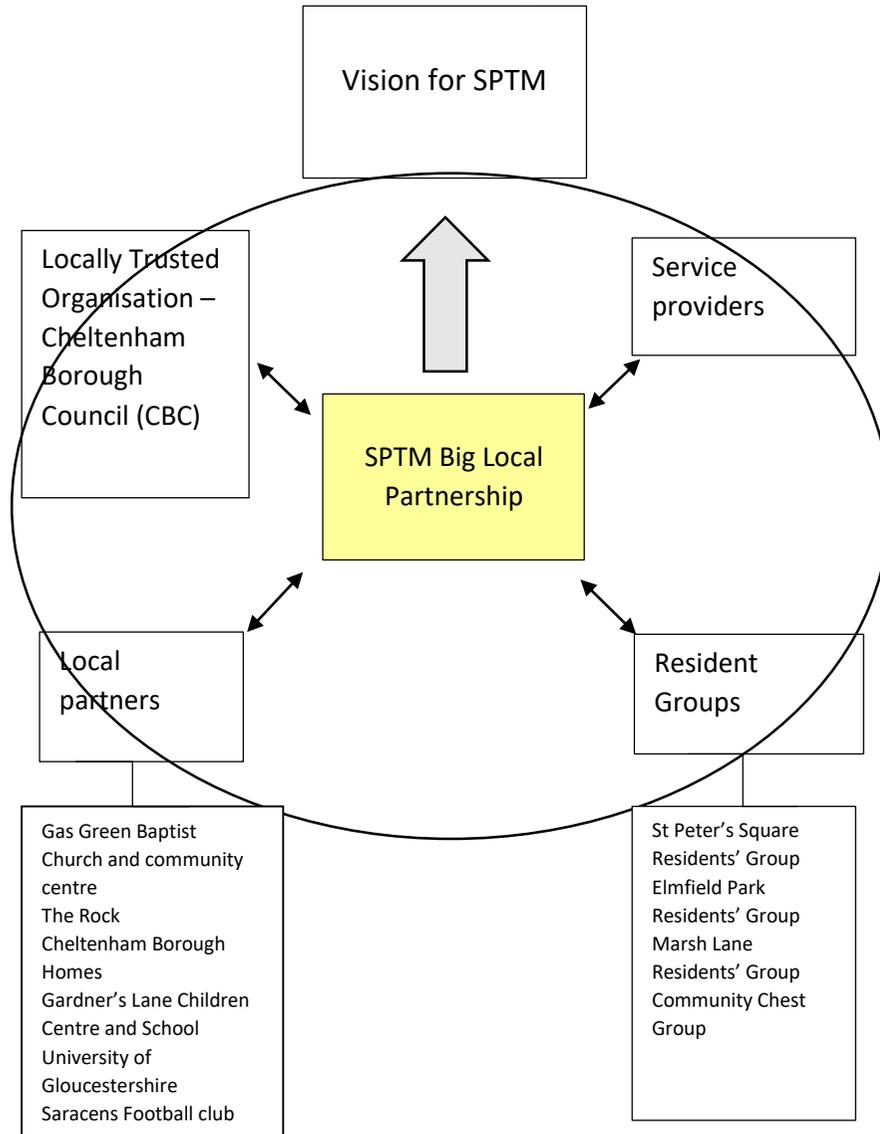
In line with what Local Trust want achieve, this plan will also deliver their four key outcomes:

- Communities will be better able to identify local needs and take action in response to them;
- People will have increased skills and confidence, so that they continue to identify and respond to needs in the future;
- Communities will make a difference to the needs they prioritise; and
- People will feel that their area is an even better place to live.

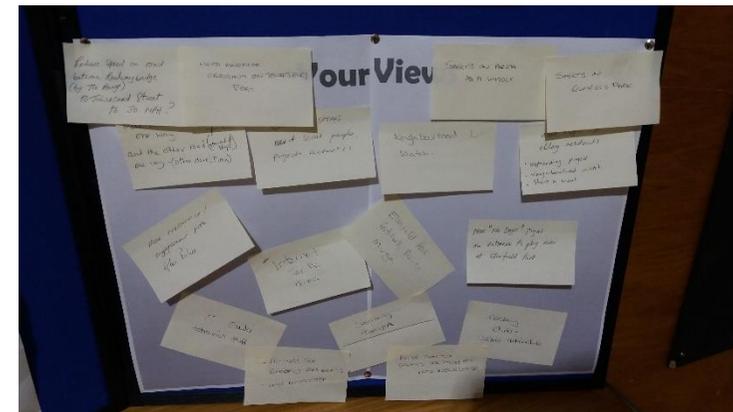
Working together

As a partnership we want to encourage more residents to become involved. We recognise that being a partnership member isn't for everyone. We also recognise that we have very many enthusiastic and skilled people in our community who would like to deliver projects. For this reason, we will support the development of four new groups over the course of the next three years – all will be resident led and by residents who aren't necessarily already on the partnership. With our Project Coordinator now in post we also hope to form efficient and useful relationships with our local service providers and, crucially, local delivery partners.

How we will work together



We have looked at the work we have done during our first two years and listened to feedback about the perception of our work. During the next three years we will improve our communication with our community and we aim to dedicate time to build the skills of the partnership. We will investigate becoming a legal entity in order to continue to bring in additional funding and be embedded in local decision making in the area



Our Plan

SPTM Big Local Partnership will work with local partners to address the identified and agreed priorities of their area. Cheltenham Borough Council will continue to be our locally trusted organisation – they will administer the funds and set up agreements to ensure the work is carried out in line with this plan. We will continue to work with our community – sharing ideas and listening to new ones and, together, deciding on how best to reach our vision.

We will work with service providers to ensure what we are doing is complementary rather than duplicating what is already being offered. We will also work with other businesses and charities to deliver parts of our plan. Where services are already being delivered but people are unaware of them, we will ensure all members of the partnership are knowledgeable and be able to signpost fellow residents to organisations or projects nearby to meet their needs.

Our Project Coordinator will oversee the implementation of this plan together with the Partnership. Together we will make new links, network with other stakeholders and ensure we consider all avenues to deliver our vision.

Overall, SPTM Big Local Partnership will oversee the implementation of this plan, decide how to allocate further funding and continue to keep the community involved throughout.

As you have read, we have collated all the information that you have given throughout the past two years, and developed projects that will deliver what you want. Some ideas and projects are long term projects; others can be delivered sooner. Some projects will need to be developed further over the next three years and others may emerge over this timescale.

Recognising that we can't do everything at once, this plan sets out what we will start to do in the next three years. The plan and its priorities will continue to be reviewed every year.

Big Local funding must “add value” and not provide what statutory services should be doing. However, we will continue to work to influence service provision where we can.

SPTM Big Local Partnership will continue to bring in additional funds and resources over the next three years.

Emerging Projects

Currently there are some projects that are emerging in response to our conversations about our community's needs. We anticipate that the following projects will be considered at the annual plan review:

- Community hub – a place or places where a wide range of community opportunities are delivered – social enterprise, training, fitness and wellbeing activities, café, crafts and much more.
- The impact of new development in North West Cheltenham and the joint core strategy, especially regarding traffic on Tewkesbury Road – how can the SPTM community be part of the conversation? Can we train our residents to meet the skills demand (building, Teaching assistants, cooks etc)?
- Community Ambassadors – training a network of residents to help identify those in need and signpost to appropriate help and support.
- Transport – discussions are ongoing about more organised ways of getting people to events either within or outside the Big Local area – community minibus, walking buses, transport buddies.
- Money Matters – ensuring debt support and products are fit for purpose for our community – is there a need to create new ones? Can we offer community WiFi to our residents? IS there anything we can do about personal debts and door step lenders?
- Other projects in the pipeline but not ready for this plan - intergenerational projects, safe spaces and green space projects.

'Facilitated' Projects

There are also projects that do not require our money but need our resources including our Project Coordinator and our collective knowledge and skills. These include:

- Benefitting from Business – a project to work closer with our neighbouring businesses to offer work experience and mentoring opportunities to our community as well as maximising donation of materials and food to projects and those in need.
- Money Matters – working with Gloucestershire Credit Union to promote and signpost our residents to their services and training.
- Addressing the parking issues in our area.
- Green Space volunteers – supporting the network of interested people in keeping our green spaces clean and attractive.

We will also use the next three years to encourage projects towards becoming self-sustaining and seek additional funding to boost the impact of Big Local.

What we will deliver and how much it will cost (Big Local funding)

	Year 1	Year 2	Year 3	Match Funding / In-Kind Contribution
Partnership Development	£1,500	£1,500	£2,500	
Core Costs & Communication	£41,200	£36,200	£36,200	
Community Café	£6,200	£5,500	£4,000	In-kind support from The Rock and Tesco
Be Safe: Stay Safe	£1,500	£1,500	£1,500	
Community Choir	£2,100	£1,800	£1,500	In-kind support from Gas Green Baptist Church
Community Buildings	£52,000	£62,000	£50,000	In-kind support from four management committees, additional funding
Elmfield Residents' Group	£17,900	£1,400	£1,400	Tesco Bags of Help - £8k
St Peter's Square Residents' Group	£17,400	£1,400	£1,400	
Marsh Lane Residents' Group	£3,900	£7,400	£7,400	
Community Grants	£8,000	£12,000	£12,000	
Festivals & Family Fun	£2,750	£4,750	£4,750	£9k WWI celebration for Heritage Lottery Fund
Youth Forum	£7,000	£6,500	£6,000	
Emerging Projects	£10,000	£15,000	£15,000	
Year Total	£171,450	£156,950	£153,650	
Total	£482,050			The plan is in line with financial years so Q1 - Q2 is April to September, Q3 - Q4 is October to March.

Our Projects

Partnership Development			Outcome	1	2	3	4	Who will lead the project? SPTM Big Local	
Why? To enable this plan to be delivered and to achieve our aspirations, we need to continue to develop our skills and understanding of our potential. We have taken on board your comments about perceived lack of communication and action and have designed this plan in such a way that we will have more time at partnership meetings to consider emerging issues in our area and position ourselves so that the community is not left out of key decisions affecting us, our buildings or green space. We need to learn more about what we could achieve and learn from other communities. We will also recruit more residents to the partnership from all areas within our Big Local boundary.									
Objectives To understand our function as a partnership and as individual partnership members. To review and update our working practices including how we will work with the new groups mentioned in this plan. To share and learn from good practise among other Big Local communities. To create an induction pack for new members. To provide training for partnership members. To investigate legal structures for our partnership.			Outcomes SPTM Big Local is run effectively. Partnership members have the appropriate skills to meet the aspirations of this plan. Community pride and spirit is raised through strong leaderships and listening to the community. All partners are supportive and promote Big Local and the opportunities it delivers to their friends, colleagues and neighbours.			Key partners GRCC Local Trust and other Big Local areas			
Key Tasks								When	
Arrange external facilitation to continue to support the partnership with their development								June 2017	
Plan programme of visits and training								Sept 2017	
Budget	Year 1			Year 2			Year 3		
	Q1 - Q2	Q3 - Q4	Total	Q1 - Q2	Q3 - Q4	Total	Q1 - Q2	Q3 -Q4	Total
Training & visits	1,000	500	1,500	1,000	500	1,500	1,000	500	1,500
Legal structures							1,000		1,000
Total project costs									5,500

Core Costs & Communication			Outcome	1	2	3	4	Who will lead the project? SPTM Big Local		
Why? To oversee plans for, and spending of, £1m as well as continuously talking and listening to our community takes a lot of time and effort. Developing and delivering projects and promoting how well we doing takes ongoing commitment. Ensuring we are making difference and monitoring our work takes consistency. Although we are a very committed group we are volunteers and we see the benefit of investing some money in skilled support and communications and in someone who can coordinate all the activities that our partnership hopes to support.										
Objectives To coordinate the delivery of all SPTM projects To ensure a robust monitoring and evaluation system is established from the outset of the plan for all projects. To communicate in a variety of ways to SPTM residents, local service providers and Local Trust. To produce Annual Report required by Local Trust. To publicise all meeting dates well in advance. To organise an annual thank you event for all Big Local volunteers and other information sharing events throughout the year.				Outcomes Residents are better informed of activities in their local area via regular newsletters, updates to Big Local noticeboards across the area and via social media. Residents are more aware of SPTM Big Local working practises. SPTM Big Local has a higher profile and is more known in the community. A network of 'News Champions' is created to support on the ground communication.			Key partners Community buildings and notice board owners Cheltenham Borough Council (as our Locally Trusted Organisation)			
Key Tasks									When	
Set programme for newsletters, partnership meetings, big socials and publicise									May 2017	
Investigate and agree designated communication channels for Big Local – noticeboards, sponsorship, news articles etc									June 2017	
Create a monitoring and evaluation framework for all projects as they begin									May 2017	
Begin to build network of 'news champions' across the area for updating noticeboards and sharing news via word of mouth									June 2017	
Budget	Year 1			Year 2			Year 3			
	Q1 - Q2	Q3 - Q4	Total	Q1 - Q2	Q3 - Q4	Total	Q1 – Q2	Q3 – Q4	Total	
Staff costs	16,200	16,200	32,400	16,200	16,200	32,400	16,200	16,200	32,400	
Group Facilitation	2,000	2,000	4,000							
Newsletter	700	700	1,400	700	700	1,400	700	700	1,400	
Big Socials	200	200	400	200	200	400	200	200	400	
Community events	1,100	400	1,500	1,100	400	1,500	1,100	400	1,500	
Promotion	500	500	1,000							
Materials	500		500	500		500	500		500	
Total project costs									£113,600	

Community Café				Outcome	1	2	3	4	Who will lead the project? The Rock
Why? The community café started as a community chest project in our first plan. It has been so successful on lots of different levels and helps us deliver much of what we hope to achieve with Big Local. Our community wants places to meet, to socialise, to learn new skills. This project allows all those things to happen – as well as offering formal training to volunteers. Due to its success and potential for transferring and possibly becoming self-sustaining, we hope to establish a similar project operating out of Gas Green Community Centre and potentially Saracen's café.									
Objectives To provide a café environment to the community one day per week and lunch club for older people. To offer volunteering opportunities for young people to help in the café and to be referred for training. To provide healthy, affordable food and low scale entertainment for children to allow for adults to seek support and friendship. To buy an all-weather sign to raise awareness of café at street level for each venue			Outcomes An informal community hub is created where other service providers can attend to chat to residents. Young people have opportunities to learn and try new skills. Feelings of isolation are reduced for those who attend.			Key partners Going forward Gas Green Baptist Church and community centre and possibly Saracen's Football Club.			
Key Tasks									When
Finalise service level agreement with CBC (as Locally Trusted Organisation of SPTM Big Local) with provider(s)									May 2017
Work with Gas Green Baptist church to support extension of café to Gas Green community centre									May 2017
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Contribution to staff time, food & hall	3,000	3,000	6,000	3,000	2,500	5,500	2,000	2,000	4,000
All weather café sign	100	100	200						
<i>We anticipate the community café(s) fundraising to enable this project to become more sustainable hence the decrease in Big Local spend.</i>									
Total project costs									£15,700

Being Safe: Staying Safe			Outcome	1	2	3	4	Who will lead the project? SPTM Big Local	
Why? Young people are worrying about feeling safe, residents have told us that they or their family members are scared of being a victim of crime and anti-social behaviour continues to bother our community. We want to give our residents the tools to report crime that they see and give them tips on how to be safe and stay safe in their home and out and about. We also seek to reassure our community by providing information on who to contact if they suspect a crime and to have personal safety campaigns. We will also have targeted intervention where we can organise a specialist meeting or seek specialist advice in response to surges in a specific crime.									
Objectives To provide a stay safe card and a who to call card for all households in our community. To design and deliver a safety campaign to reduce the fear of crime and encourage the reporting of crime across the SPTM area. To bring in specialist advice for targeted interventions.			Outcomes Residents feel safer in their homes and in the community. Residents feel more confident about asking for help and knowing who to contact if they see criminal activity.			Key partners Cheltenham Borough Homes Cheltenham Borough Council Gloucestershire Constabulary Crimestoppers			
Key Tasks								When	
Arrange a meeting with partners to discuss content of cards, create and disseminate								Sept 2017	
Work with key partners on designing the first safety campaign								February 2018	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Stay safe cards	500		500						
Who to Call card		500	500						
Safety campaign		500	500		500	500		500	500
Targeted intervention				1,000		1,000	1,000		1,000
Total project costs									£4,500

Community Choir				Outcome	1	2	3	4	Who will lead the project? Gas Green Baptist Church
Why? All through our consultation and during events, our community say that they need more things to do and places to meet. This project started as a community chest application and has been brought on as a project in its own right for this plan due to the success of the choir. Members tell of feeling involved and less isolated and as a group they support other initiatives in the community – for example signing at the community café before Christmas.									
Objectives To continue the community choir and organising 3 concerts per year. To promote the choir widely to encourage further participation. To buy an all-weather sign to raise awareness.			Outcomes Residents feel less isolated and more confident. Community pride and spirit is raised for those in and watching the choir.			Key partners SPTM Big Local Partnership			
Key Tasks									When
Finalise Service Level Agreement with CBC (as Locally Trusted Organisation of SPTM Big Local)									May 2017
Continue to promote and publicise events and opportunity for community to join									May 2017
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 - Q4	Total
Contr. to choirmaster, publicity & venue	1,000	1,000	2,000	900	900	1,800	750	750	1,500
All weather choir sign	100		100						
<i>We anticipate the community choir raising their own funds to become more sustainable hence the decreasing Big Local funding.</i>									
Total project costs									£5,400

Community Buildings			Outcome	1	2	3	4	Who will lead the project? SPTM Big Local	
Why? Many people in our area talk of wanting somewhere to meet, to have fun and to learn new skills. Currently there is no one building that everyone sees as a natural hub or that is sufficiently available to run the full range of activities and opportunities that the community would like. There are four community buildings that could be improved to meet the need. To help us with our decision making process we will commission a scoping study to look at the strength of each building and to understand the possibilities open to us. Once complete we will then offer each building some money for a feasibility study before offering a small building works and a large building works grants. These budget lines will be dependent on the scoping report and so may well change in years 2 and 3.									
Objectives To commission a community buildings scoping study. To establish a feasibility fund. To support building works in line with reports.			Outcomes SPTM Big Local partnership are confident of their decision making around supporting the different community buildings. Community buildings understand how Big Local can help and how they can help the community. More activities are provided for the SPTM community.			Key partners The Rock Gas Green Community Centre Saracens Football Club The Folly			
Key Tasks								When	
Scoping report of all community buildings in SPTM area to aid decision making for SPTM								May 2017	
Each community building to commission their own feasibility study – subsequent funding will be dependent on these studies								From Sept 2017	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Scoping report	10,000		10,000						
Feasibility studies x4	12,000		12,000	12,000		12,000			
Small build works		30,000	30,000						
Large build works				50,000		50,000		50,000	50,000
Total project costs									164,000

Elmfield Residents' Group			Outcome	1	2	3	4	Who will lead the project? Elmfield Park Residents	
Why? There are a number of residents that are regularly engaging with Big Local but who don't wish to become partnership members. There are also a lot of people who want to see improvements, particularly for pre-school aged children in the play equipment at the park. Also mentioned was lighting, need for new dog information signs and more build in activities (parkour, basketball hoops) and picnic benches. To ensure that skills are built in the community and the community feel ownership of their park, we will provide support the residents to form a group and decide how to spend the Big Local money allocated to them for the park.									
Objectives To involve local residents in deciding which play equipment and benches should be bought for the park.			Outcomes The capacity of the residents is increased. Residents feel listened to and more involved in Big Local. A sense of community is enhanced.			Key partners SPTM Big Local Partnership CBC Parks Department			
Key Tasks								When	
Arrange meeting for local residents to explain project and decide next steps								May 2017	
Meet with CBC to arrange ongoing maintenance and safety checks								July 2017	
Decide and arrange installation of benches								July 2017	
Decide and arrange for installation of pre-school play equipment phase 1 and again for phase 2								Sept 2017	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Meetings & publicity	200	200	400	200	200	400	200	200	400
Benches	3000		3,000						
Pre-school equipment	7000	7000	14,000						
Formal opening		500	500						
Other activities				1,000		1,000	1,000		1,000
Total project costs									£20,700

St Peter's Square Residents' Group			Outcome	1	2	3	4	Who will lead the project? St Peter's Square Residents	
Why? To demonstrate that we are listening and to encourage people to continue to talk to us, we will allocate funding for residents in the St Peter's Square area. Throughout our consultation residents said they were worried about the cars parking on the green space and the lack of play equipment for the children. We have also worked hard to encourage residents to come and share their views. We now want to demonstrate that they can make a difference.									
Objectives To involve residents in making decisions about how to spend the money allocated for fencing or play equipment. To create a friendly and informal residents' group.			Outcomes Residents gain skills and confidence through process. Community spirit and pride is raised. Community realises that they can make a difference.			Key partners SPTM Big Local Partnership Cheltenham Borough Homes (CBH) Saracens Football Club CBC Parks Department			
Key Tasks								When	
Talk to the community and arrange a resident meeting								July 2017	
Decide on play equipment and fencing								October 2017	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Meetings & publicity	200	200	400	200	200	400	200	200	400
Play equipt / fencing		15,000	15,000						
Benches installation	2,000		2,000						
Other activities				1,000		1,000	1,000		1,000
Total project costs									£20,200

Marsh Lane Residents' Group			Outcome	1	2	3	4	Who will lead the project? Marsh Lane Residents	
Why? Residents from this location frequently attended our events over the past two years, showing an interest in the arts and fitness and generally bringing people together. To support this group, and to limit the need for more and more community grant applications, we are allocating funding for a resident group to decide how to spend with a focus on community activities. In time we hope that this group will have enough capacity to hold other events as well as the outdoor theatre and share their interest with the wider community.									
Objectives To create an initial residents' group to run the outdoor theatre. If appropriate, run the event at different locations in the SPTM area or organise new events for the community. To develop a range of events for SPTM community.			Outcomes Residents are supported in their interests and their skills. The wider community is offered the opportunity for something different that could create a hunger for more and potential projects taking people to other attractions in Cheltenham as well as providing new experiences in the area. Community spirit and pride is increased.			Key partners SPTM Big Local Partnership University Hardwick Campus			
Key Tasks								When	
Meet with Marsh Lane Residents to explain project idea and outline financial process								May 2017	
Marsh Lanes residents meet and plan								June 2017	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Meetings & publicity	200	200	400	200	200	400	200	200	400
Outdoor theatre	500		500	1,000		1,000	1,000		1,000
Other events x2	2,000	1,000	3,000	5,000	1,000	6,000	6,000		6,000
Total project costs									£18,700

Community Grants			Outcome	1	2	3	4	Who will lead the project? SPTM Big Local	
Why? We said we need to increase our capacity as a community, to support our fellow community members achieve their ambitions. We also recognise that there may be some excellent projects or ideas that we haven't heard yet. There may also be opportunities for individuals who need financial support getting back into employment or groups of people to access training that are being missed. This project hopes to unlock potential in SPTM. We will look particularly to support people who are already volunteering for Big Local projects. Some projects may also be so successful that they are put into the plan going forward. We will also look at how decisions are made for the community chest with a view to getting more involvement from the wider community.									
Objectives To create a straight forward small grants scheme for the SPTM community. To support individuals seeking employment with transport or other relevant costs. To provide funding for those who live in our area to access training. To promote the project to our community and encourage applications with local partners.			Outcomes A wide range of successful small projects delivered in SPTM. Our community see that change is possible and they can be part of it. Community initiatives are created. Residents are able to access training. Barriers for job seekers are reduced. and other activities for the benefit of community organisations			Key partners Residents			
Key Tasks								When	
Refine process of community chest and promote widely								June 2017	
Formulate rules and application process for bursary and training funding streams								October 2017	
Trial new decision-making process								October 2017	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Community Chest	2,500	2,500	5,000	4,000	4,000	8,000	4,000	4,000	8,000
Community Bursary		2,000	2,000	1,000	1,000	2,000	1,000	1,000	2,000
Community Training		1,000	1,000	1,000	1,000	2,000	1,000	1,000	2,000
Total project costs									32,500

Festivals & Family Fun			Outcome	1	2	3	4	Who will lead the project? SPTM Big Local	
Why? The previous music festival supported by Big Local and days where are community got together were very popular by those who attended. We also know that people value spending time with their families and have told us that they miss the coach that was organised for family days out. Our neighbours have constantly said that they like community activities where they feel a sense of pride.									
Objectives To deliver a music festival in year one and try different events going forward. To deliver a week-long celebration in the summer of 2019. To provide subsidised transport for families to attend family attractions.			Outcomes More people are inclined to put forward their ideas to Big Local. An increased sense of pride in the community of SPTM. More people participate in Big Local activities.			Key partners University of Gloucestershire TARA Cheltenham Little Seeds Cheltenham Trust			
Key Tasks								When	
Coordinator to work with Uni of Glos to plan spend and arrange festival in early summer 2017								May 2017	
SPTM Big Local to support and encourage the development of further festivals								Jan 2018	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Music Festival	2,000		2,000	2,000		2,000	2,000		2,000
Cultural Festival				2,000		2,000			
Big Local Festival							2,000		2,000
Family Days Out	500	250	750	500	250	750	500	250	750
Total project costs									12,250

Youth Forum			Outcome	1	2	3	4	Who will lead the project? The Rock / youth provider	
Why? You said during the consultation that young people needed more to do. From our two-year evaluation we know that we need to build the confidence and capacity of the community and empower people to make decisions. So many good ideas have come out of the consultations so we have also delegated a budget for the youth forum to decide how to spend on activities that will be fun and encourage more people to get involved. We envisage the Youth Forum becoming part of the wider Big Local Partnership.									
Objectives To provide an organised and supported youth forum for young people in the SPTM area. To enable the young people to consult with other young people and deliver fun opportunities to encourage involvement. To facilitate the representation of younger people's views to the Big Local Partnership.			Outcomes Young people are able to feed in their ideas into Big Local successfully. Young people are more confident and skilled in organising themselves and make decisions.			Key partners Local schools Gas Green community centre groups			
Key Tasks								When	
Agree terms of the youth forum with Big Local Partnership and finalise Service Level Agreement								June 2017	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
Youth Worker time	3,000	3,000	6,000	2,750	2,750	5,500	2,500	2,500	5,000
Activity budget	500	500	1,000	500	500	1,000	500	500	1,000
We anticipate that the Youth Forum will fundraise to help this project become self-sustaining, hence the decrease in Big Local funding.									
Total project costs								19,500	

Emerging Project			Outcome	1	2	3	4	Who will lead the project? SPTM Big Local	
Why? A big focus for this plan is responding to what you have told us about our communication and perceived barriers to involvement. We have developed projects to address this and as a by-product of our new ways of working we anticipate that there will be other projects that will deliver against our vision but that we don't yet know about. As this is a three-year plan, we will expect emerging projects as more people get involved – it will be a good measure of success if residents are able to deliver further projects, rather than see all the money as being committed for the next three years.									
Objectives To support the development of capacity building in our community and reflect the possible changes in opportunities that may arise.			Outcomes Our community will see that there is potential to develop further projects – that not all money is allocated in the next three years.			Key partners SPTM Community			
Key Tasks								When	
Support the exploration of new ideas and feed in to the annual reviews.								January 2018	
Budget	Year 1			Year 2			Year 3		
	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total	Q1 – Q2	Q3 – Q4	Total
				10,000	10,000	20,000	10,000	10,000	20,000
Total project costs									40,000

Our Progress

It is important for us to know if our projects are delivering real change for SPTM. We want to ensure that every project we deliver, every pound we spend, is making our area a better place to live. If it doesn't we want to know why and learn from the project's mistakes.

In order to do this we will decide on the best method of monitoring each project our key partners. Information will be gathered from the start of the projects right through to the end of the projects. Some projects won't necessarily have an immediate obvious benefit but it is our hope that the projects we deliver amount to more than the sum of their parts.

We will also continue to evaluate our work to understand what has and hasn't worked and why.

We will review our progress every year when we review the plan as a whole in order to submit an Annual Report to Local Trust. Crucially, we will publicise our work throughout the year and hold an annual event just to review and hear your views on what we delivering.

Our Risks

SPTM Big Local Partnership know there are many risks involved with spending £1million. We are also aware that Local Trust is encouraging us to take calculated risks.

By working with Local Trust, CBC and local partners we have identified areas of risk involved with our projects.

Health & Safety Risk

We will ensure our project partners carry out risk assessments for all activities delivered as part of this plan where necessary, and ensure all appropriate insurances are in place.

Safeguarding Risk

Any activity involving young people or vulnerable adults will have appropriate safeguarding measures in place.

Volunteer Burn Out

We have employed a Project Coordinator to ease the pressure of project development, networking and process tasks for our volunteers.

We will actively encourage new residents to become involved in projects and the SPTM Big Local Partnership.

We will work in line with our published Terms of Reference and Code of Conduct.

Reputational Risks

We will be transparent in all our work and activities.

We will respond constructively to any opposition.

We will work with CBC to ensure our financial management and governance is as good as it can be and meets Local Trust requirements.